



## **SVECCS BOARD MEETING**

*Teleconference via Skype  
9:00PM EST, 8:00PM CST*

*June 16, 2013*

### **AGENDA**

1. Call to Order (President) – **Sunday June 16, 2013**
  - a. Roll Call President
    - i. President- Erika Fauth, Louisiana State University
    - ii. VP-Sarah Smith, Michigan State University
    - iii. Secretary- Heather Napolitano, St. Matthew's University
    - iv. Education Director – Anne Kelman, Ontario Veterinary College
    - v. Communications Director – Audrey Stevens, Ross University
    - vi. Webmaster – Ashley Ziegler, Ross University
      1. Not present
  - b. Dr. Stamp on a plane to ACVIM
2. Officer Reports
  - a. President – ERIKA
    - i. Next Meeting: July 14, 2013; will include new board members
    - ii. JVECCS – no board members are receiving electronic copies
    - iii. Dr. Stamp
      1. Still requesting more student volunteers. Erika will FB our group asking for more assistance.
      2. Tentatively scheduled meeting at IVECCS with new board. He was only expecting one current board member? Heather confirmed all past and new board members have attended to assist with continuity of the new board. Erika will follow up with him to confirm his intentions as Audrey is the only current member on the future board.
    - iv. Facebook is gathering more activity which is good, however we need to police the postings as a tech is posting some non-SVECCS topics which clog the site.
    - v. Chapter feedback
      1. Secretary address wrong on website still. Need to fix that ASAP.
      2. Can we send an auto message back when the information is received and updated so chapters know they are in the system?

- a. Erika will create this and put it on Google Drive so Secretary can send that out once information is input.
- vi. NVECCS – schedule one-on-one meetings with the person who is taking over position next term. Give them the rundown of the position and how to move forward.
  
- b. Vice President – SARAH
  - 1. Survey – updated it but no major modifications
  - 2. VIN – IVECCS add us as an app to make it easier for chapters to update and for DVMs to post externship/internship information.
  
- c. Secretary – HEATHER
  - i. March and April’s minutes have been sent in PDF format to Ashley for website.
  - ii. May minutes will be ready for approval at next meeting
  
- d. Educational Director – ANNE
  - i. VIN Educational Grant
    - 1. Set deadline for next semester. Posted in a Google Doc that Ashley couldn’t open. Sent her a new one.
  - ii. Case Studies
    - 1. Not getting many entries for the case study. Ideas to increase interest? Possible poster presentation at IVECCS rather than a whole presentation?
  
- e. Communications Director – AUDREY
  - i. Newsletter
    - 1. Compiling ideas for the next issue. Invites the board to submit any ideas they might have.
    - 2. Article from Calgary was submitted, but will be in the Summer issue.
  
- f. Webmaster – ASHLEY
  - i. Information to be relayed to Ashley
    - 1. Change secretary’s email address
    - 2. Post the newest minutes
    - 3. Post the new Educational grant deadline dates for submission
    - 4. Update continuing education page
    - 5. SVECCS event calendar format is not very user friendly. Change the format so it is more date driven rather than current format

*Meeting adjourned at 9:57EST*